

Recall Procedure:

The recall procedure describes how to act in the event of a recall of sterile and non-sterile medical devices (including medical equipment) and other nursing operating goods. This procedure also applies to all alternative and/or similar designations for the purpose of recall, isolation and/or warning of sterile and non-sterile medical devices (including medical equipment) and other nursing operating supplies. These designations include, but are not limited to: (voluntary) recall, internal recall, safety notice, safety notification, safety bulletin, safety notification, (important) safety information, safety warning, (urgent) (field) safety notice, field safety corrective action, field action, (product) notification, urgent notification, request for quarantine, etc. etc.

Recall of products and the alternative for this, including your article numbers, should be reported by email in Dutch immediately after discovering the defect to: wijzigen in Recall of products and the alternative for this, including your article numbers, should be reported IN THE DUTCH LANGUAGE by email immediately after discovering the defect to:

Rijnstate Hospital

Attn: Operational Purchasing Department e-mail address operationeleinkoop@rijnstate.nl

If a product recall occurs outside office hours (from 16.30 to 08.00 hours) and/or at the weekend, the central reception of Rijnstate, location Hospital Rijnstate, will be contacted by telephone immediately after the discovery of the defect, telephone number: 0031 88-0058888. The central reception will either immediately forward the call or contact the manager on duty at Rijnstate for further processing.

The Supplier will also report a recall of products and the alternative for this by e-mail to the contact persons below:

- Rijnstate Hospital, Purchasing Department, Attn: Head of Purchasing, e-mail address cburgemeester@rijnstate.nl
- Rijnstate Hospital, Infection Prevention Department, for the attention of the Expert in Sterile Medical Devices, e-mail address <u>dsmh@rijnstate.nl</u>

Beoordelaar(s) Functie
Sr. strategisch inkoper
Autorisator Functie
Teammanager Inkoop
Actualisatie procedure
Werkoverleg